

SUMMARY OF SIGNIFICANT CHANGES TO THE CDS FOR 2005-06

The items listed below are shaded in yellow throughout the spreadsheet's worksheets.

CHANGED ITEMS

- A1** **New address requested (if relevant)**
- C2** **Wait list question**
- C7** **Several new categories added; some wording changes**
- C8** **Significant changes to test requirement question**
- C11** **New GPA bands**
- C13** **Fee information for on-line applications**
- C17** **Housing deposit item added**
- C22** **Early action "restrictive" added**
- G6** **per credit hour clarified (tuition only)**
- H7 and H8** **Forms updated; H8 moved up to follow H6 (to keep international info together)**
- Section J** **every CIP heading now has a row**

PERMANENTLY DELETED OR TEMPORARILY DISCONTINUED ITEMS

- E4-E8** The "Library Collections" section has been removed until a new Academic Libraries Survey is in the field.

A. General Information

A0 Respondent Information (Not for Publication)

A0	Name:	Colleen Ianuzzi		
A0	Title:	Research Analyst		
A0	Office:	UAF Planning, Analysis and Institutional Research		
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A0	City/State/Zip/Country:	Fairbanks, AK 99775-7630 USA		
A0	Phone:	(907) 474-6638		
A0	Fax:	(907) 474-2612		
A0	E-mail Address:	fncli@uaf.edu		
A0	Are your responses to the CDS posted for reference on your institution's Web site?		Yes	No
			X	
A0	If yes, please provide the URL of the corresponding Web page:	www.uaf.edu/pair/cds.html		

A0A We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

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A1 Address Information

A1	Name of College/University:	University of Alaska Fairbanks
A1	Mailing Address:	PO Box 757480
A1	City/State/Zip/Country:	Fairbanks, AK 99775-7480 USA
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	907-474-7500
A1	WWW Home Page Address:	www.uaf.edu
A1	Admissions Phone Number:	907-474-7500
A1	Admissions Toll-Free Phone Number:	800-478-1823
A1	Admissions Office Mailing Address:	PO Box 757480
A1	City/State/Zip/Country:	Fairbanks, AK 99775-7480 USA
A1	Admissions Fax Number:	907-474-5379
A1	Admissions E-mail Address:	admissions@uaf.edu
A1	If there is a separate URL for your school's online application, please specify: _____	www.uaf.edu/apply/index.html
A1	If you have a mailing address other than the above to which applications should be sent, please provide: _____	

A2 Source of institutional control (Check only one):

A2	Public	<input checked="" type="checkbox"/>
A2	Private (nonprofit)	<input type="checkbox"/>
A2	Proprietary	<input type="checkbox"/>

A3 Classify your undergraduate institution:

A3	Coeducational college	<input checked="" type="checkbox"/>
A3	Men's college	<input type="checkbox"/>
A3	Women's college	<input type="checkbox"/>

A4 Academic year calendar:

A4	Semester	<input checked="" type="checkbox"/>
A4	Quarter	<input type="checkbox"/>
A4	Trimester	<input type="checkbox"/>
A4	4-1-4	<input type="checkbox"/>
A4	Continuous	<input type="checkbox"/>
A4	Differs by program (describe):	<input type="checkbox"/>
A4	Other (describe):	<input type="checkbox"/>

A5 Degrees offered by your institution:

A5	Certificate	<input checked="" type="checkbox"/>
A5	Diploma	<input type="checkbox"/>
A5	Associate	<input checked="" type="checkbox"/>
A5	Transfer Associate	<input checked="" type="checkbox"/>
A5	Terminal Associate	<input checked="" type="checkbox"/>
A5	Bachelor's	<input checked="" type="checkbox"/>
A5	Postbachelor's certificate	<input type="checkbox"/>
A5	Master's	<input checked="" type="checkbox"/>
A5	Post-master's certificate	<input type="checkbox"/>
A5	Doctoral	<input checked="" type="checkbox"/>
A5	First professional	<input type="checkbox"/>
A5	First professional certificate	<input type="checkbox"/>

B. ENROLLMENT AND PERSISTENCE

B1 Institutional Enrollment - Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2005.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
B1 Undergraduates				
B1 Degree-seeking, first-time freshmen	404	402	68	126
B1 Other first-year, degree-seeking	275	312	101	263
B1 All other degree-seeking	942	989	321	659
B1 <i>Total degree-seeking</i>	1,621	1,703	490	1,048
B1 All other undergraduates enrolled in credit courses	69	69	746	1,390
B1 <i>Total undergraduates</i>	1,690	1,772	1,236	2,438
B1 First-Professional				
B1 First-time, first-professional students				
B1 All other first-professionals				
B1 <i>Total first-professional</i>	0	0	0	0
B1 Graduate				
B1 Degree-seeking, first-time	83	93	24	32
B1 All other degree-seeking	266	224	135	187
B1 All other graduates enrolled in credit courses	7	11	16	16
B1 <i>Total graduate</i>	356	328	175	235
B1 Total all undergraduates				7,136
B1 Total all graduate and professional students				1,094
B1 GRAND TOTAL ALL STUDENTS				8,230

B2 Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2005. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

	Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
B2 Nonresident aliens	18	141	199
B2 Black, non-Hispanic	23	150	193
B2 American Indian or Alaska Native	199	902	1,343
B2 Asian or Pacific Islander	38	156	213
B2 Hispanic	30	130	171
B2 White, non-Hispanic	604	3,087	4,455
B2 Race/ethnicity unknown	88	296	562
B2 TOTAL	1,000	4,862	7,136

Persistence

B3 Number of degrees awarded from July 1, 2004 to June 30, 2005

B3 Certificate/diploma	91
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B3	Associate degrees	206
B3	Bachelor's degrees	432
B3	Postbachelor's certificates	
B3	Master's degrees	236
B3	Post-Master's certificates	
B3	Doctoral degrees	25
B3	First professional degrees	
B3	First professional certificates	

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2005 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the fall 1999 cohort if available. If fall 1999 cohort data are not available, provide data for the fall 1998 cohort.

Fall 1999 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1999. Include in the cohort those who entered your institution during the summer term preceding fall 1999.

B4	Initial 1999 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	430
B5	Of the initial 1999 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B6	Final 1999 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	430
B7	Of the initial 1999 cohort, how many completed the program in four years or less (by August 31, 2003):	24
B8	Of the initial 1999 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2003 and by August 31, 2004):	50
B9	Of the initial 1999 cohort, how many completed the program in five years or less (after August 31, 2003 and by August 31, 2004):	24
B10	Of the initial 1999 cohort, how many completed the program in six years or less (after August 31, 2004 and by August 31, 2005):	98
B11		23%

Fall 1998 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1998. Include in the cohort those who entered your institution during the summer term preceding fall 1998.

B4	Initial 1998 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	415
B5	Of the initial 1998 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	

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B6	Final 1998 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	415
B7	Of the initial 1998 cohort, how many completed the program in four years or less (by August 31, 2002):	35
B8	Of the initial 1998 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2002 and by August 31, 2003):	49
B9	Of the initial 1998 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2003 and by August 31, 2004):	24
B10	Total graduating within six years (sum of questions B7, B8, and B9):	108
B11	Six-year graduation rate for 1998 cohort (question B10 divided by question B6):	26%

For Two-Year Institutions

Please provide data for the 2002 cohort if available. If 2002 cohort data are not available, provide data for the 2001 cohort.

2002 Cohort

B12	Initial 2001 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2002 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2002 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

2001 Cohort

B12	Initial 2001 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2001 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2001 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

Retention Rates

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Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2004 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2004 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2005?	68%
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C5 Social studies 3
C5 History
C5 Academic electives 3
C5 Other (specify)


Basis for Selection

C6

C6
C6
C6
C6
C6



C7

C7  Very Important Important Considered Not Considered

C7 **Academic**

C7 Rigor of secondary school record







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C13		Yes	No	
C13	Can on-line application fee be waived for applicants with financial need?	x		
C14	Application closing date			
C14		Yes	No	
C14	Does your institution have an application closing date?	x		
C14	Application closing date (fall):	Aug. 1		
C14	Priority date:			
C15			Yes	No
C15	Are first-time, first-year students accepted for terms other than the fall?	x		
C16	Notification to applicants of admission decision sent (fill in one only)			
C16	On a rolling basis beginning (date):			
C16	By (date):			
C16	Other: Rolling			
C17	Reply policy for admitted applicants (fill in one only)			
C17	Must reply by (date):			
C17	No set date:	x		
C17	Must reply by May 1 or within _____ weeks if notified thereafter			
C17	Other:			
C17	Deadline for housing deposit (MMDD):		Aug. 1	
C17	Amount of housing deposit:		\$ 225.00	
C17	Refundable if student does not enroll?			
C17	Yes, in full			
C17	Yes, in part	x		
C17	No			
C18	Deferred admission			
C18			Yes	No
C18	Does your institution allow students to postpone enrollment after admission?	x		
C18	If yes, maximum period of postponement:	1 calendar year		
C19	Early admission of high school students			
C19			Yes	No
C19	Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?	x		
C20	Common Application			
C20			Yes	No
C20	Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted?			x
C20	If "yes," are supplemental forms required?			
C20	Is your college a member of the Common Application Group?			x
	Early Decision and Early Action Plans			
C21	Early Decision			
C21			Yes	No

C21	Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?		x
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C21	If "yes," please complete the following:		
C21	First or only early decision plan closing date		
C21	First or only early decision plan notification date		
C21	Other early decision plan closing date		
C21	Other early decision plan notification date		
C21	For the Fall 2005 entering class:		
C21	Number of early decision applications received by your institution		
C21	Number of applicants admitted under early decision plan		
C21	Please provide significant details about your early decision plan:		

C22 Early action

C22		Yes	No
C22	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		x

C22	If "yes," please complete the following:		
C22	Early action closing date		
C22	Early action notification date		

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22	Yes	No
C22		

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[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

D7	If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.00
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D8 List any other application requirements specific to transfer applicants: If a transfer student has less than 30 semester hours, then he/she must have a high school GPA of 2.0 or higher and must submit either SAT or ACT scores.

D9 List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall	2/1	8/1			x
D9	Winter					
D9	Spring	6/1	12/1			x
D9	Summer					

D10		Yes	No
D10	Does an open admission policy, if reported, apply to transfer students?	x	

D11 Describe additional requirements for transfer admission, if applicable:

Transfer Credit Policies

D12	Report the lowest grade earned for any course that may be transferred for credit:	C
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D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:		None

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:		None

D15	Minimum number of credits that transfers must complete at your institution to earn an associate degree:	15
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D16	Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:	30
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D17 Describe other transfer credit policies:

E. ACADEMIC OFFERINGS AND POLICIES

E1 Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	X
E1	Cooperative (work-study) program	X
E1	Cross-registration	
E1	Distance learning	X
E1	Double major	X
E1	Dual enrollment	X
E1	English as a Second Language (ESL)	X
E1	Exchange student program (domestic)	X
E1	External degree program	
E1	Honors Program	X
E1	Independent study	X
E1	Internships	X
E1	Liberal arts/career combination	
E1	Student-designed major	X
E1	Study abroad	X
E1	Teacher certification program	X
E1	Weekend college	
E1	Other (specify):	

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course work prior to graduation:

E3	Arts/fine arts	X
E3	Computer literacy	
E3	English (including composition)	X
E3	Foreign languages	
E3	History	X
E3	Humanities	X
E3	Mathematics	X
E3	Philosophy	X
E3	Sciences (biological or physical)	X
E3	Social science	X
E3	Other (describe):	

Library Collections: The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.

F. STUDENT LIFE

F1 Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2005 who fit the following categories:

F1		First-time, first-year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude international/nonresident aliens)	8%	13%
F1	Percent of men who join fraternities		
F1	Percent of women who join sororities		
F1	Percent who live in college-owned, -operated, or -affiliated housing	43%	29%
F1	Percent who live off campus or commute	57%	71%
F1	Percent of students age 25 and older	10%	30%
F1	Average age of full-time students	18	22
F1	Average age of all students (full- and part-time)	19	24

F2 **Activities offered** Identify those programs available at your institution.

F2	Choral groups	x
F2	Concert band	x
F2	Dance	x
F2	Drama/theater	x
F2	Jazz band	x
F2	Literary magazine	x
F2	Marching band	
F2	Music ensembles	x
F2	Musical theater	x
F2	Opera	x
F2	Pep band	x
F2	Radio station	x
F2	Student government	x
F2	Student newspaper	x
F2	Student-run film society	x
F2	Symphony orchestra	x
F2	Television station	x
F2	Yearbook	

F3 **ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

F3		On Campus	At Cooperating Institution	Name of Cooperating Institution
F3	Army ROTC is offered:	x		
F3	Naval ROTC is offered:			
F3	Air Force ROTC is offered:			

F4 **Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	x
F4	Men's dorms	
F4	Women's dorms	

F4	Apartments for married students	x
F4	Apartments for single students	x
F4	Special housing for disabled students	x
F4	Special housing for international students	
F4	Fraternity/sorority housing	
F4	Cooperative housing	
F4	Other housing options (specify):	x
	Alaska Native Cultural Housing	



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G2	Number of credits per term a student can take for the stated full-time tuition	15	15
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G3		Yes	No
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G3	Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?	X	
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G4	If tuition and fees vary by undergraduate instructional program, describe briefly: upper division credits cost \$15 more per credit hour		
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G5 Provide the estimated expenses for a typical full-time undergraduate student:

G5		Residents	Commuters (living at home)	Commuters (not living at home)
G5	Books and supplies	\$1,100	\$1,100	\$1,100
G5	Room only			\$5,960
G5	Board only		\$1,351	\$1,351
G5	Transportation	\$324	\$1,800	\$1,800
G5	Other expenses	\$2,250	\$2,160	\$2,160

G6 Undergraduate per-credit-hour charges (tuition only)

G6	PRIVATE INSTITUTIONS:	
G6	PUBLIC INSTITUTIONS In-district:	\$128.00
G6	PUBLIC INSTITUTIONS In-state (out-of-district):	\$128.00
G6	PUBLIC INSTITUTIONS Out-of-state:	\$407.00
G6	NONRESIDENT ALIENS:	\$407.00

I1

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
	Exclude	Include if they teach one or more non-clinical credit courses
	Exclude	Include
	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

I1		Full-Time	Part-Time	Total
I1	a)	288	360	648
I1	b) Total number who are members of minority groups	45	0	45
I1	c) Total number who are women	110	4	114
I1	d) Total number who are men	178	3	181
I1	e) Total number who are nonresident aliens (international)	21	0	21
I1	f)	NA	NA	NA

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I1	g)		NA	NA	NA
I1	h)		NA	NA	NA
I1	i)		288	7	295
I1	j)	Total number in stand-alone graduate/ professional programs in which faculty teach virtually only graduate-level students	0	0	0

I2 Student to Faculty Ratio

Report the Fall 2005 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

I2	Fall 2005 Student to Faculty ratio	11 to 1	(based on and	4686 students 408 faculty).
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I3 Undergraduate Class Size

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Dr0ions indtantsce astrng unass se 40-493ndi01hatenoting ine0Td noe i6 i.3(50-o-eekiread)Tjsrng unass t-5eu lieki4ized t10997.3oit.10-opeTT8 v2 noting i 1

I3 Number of Class Sections with Undergraduates Enrolled

		Undergraduate Class Size (provide numbers)							
		2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
I3		378	338	223	69	30	23	6	1067
I3	CLASS SUB-SECTIONS	81	101	39	19	11	8	1	260

J. DEGREES CONFERRED**J1 Degrees conferred between July 1, 2004 and June 30, 2005**

J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can

J1	Category	Diploma/Certificates	Associate	Bachelor's	CIP 2000 Categories to Include
J1	Agriculture				1
J1	Natural resources/environmental science			3%	3
J1	Architecture				4
J1	Area and ethnic studies			0%	5
J1	Communications/journalism			7%	9
J1	Communication technologies				10
J1	Computer and information sciences			4%	11
J1	Personal and culinary services	2%	1%		12
J1	Education	3%		4%	13
J1	Engineering			12%	14
J1	Engineering technologies	7%	10%	0%	15
J1	Foreign languages and literature	3%	0%	4%	16
J1	Family and consumer sciences	3%	5%		19
J1	Law/legal studies		7%		22
J1	English			6%	23
J1	Liberal arts/general studies		29%	2%	24
J1	Library science				25
J1	Biological/life sciences			7%	26
J1	Mathematics			2%	27
J1	Military science and technologies				29
J1	Interdisciplinary studies		0%	3%	30
J1	Parks and recreation				31
J1	Philosophy and religious studies			1%	38
J1	Theology and religious vocations				39
J1	Physical sciences			4%	40
J1	Science technologies				41
J1	Psychology			6%	42
J1	Security and protective services		9%	4%	43
J1	Public administration and social services	8%	1%	6%	44
J1	Social sciences			5%	45
J1	Construction trades				46
J1	Mechanic and repair technologies	3%	6%		47
J1	Precision production				48
J1	Transportation and materials moving		0%		49
J1	Visual and performing arts			5%	50
J1	Health professions and related sciences	59%	19%		51
J1	Business/marketing	11%	12%	9%	52
J1	History			4%	54
J1	Other				
J1	TOTAL (should = 100%)	100%	100%	100%	

Common Data Set Definitions

All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

***Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

Accelerated program: Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

***Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

American Indian or Alaska native: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Applicant (first-time, first year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

Application fee: That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black, non-Hispanic: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

Books and supplies (costs): Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

***Career and placement services:** A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Doctoral degree: The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

Double major: Program in which students may complete two undergraduate programs of study simultaneously.

Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Stud**

Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.
Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.
Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.
Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.
*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.
Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.
Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.
Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—
<i>Less Than 1 Academic Year:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.
<i>At Least 1 But Less Than 2 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.
<i>At Least 2 But Less Than 4 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.
Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.
Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.
Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.
Proprietary institution: See Private for-profit institution .
Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.
Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.
Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.
Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

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Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree



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Non-need athletic awards

Non-need federal grants

Non-need state grants

Non-need outside grants

Non-need student loans

Non-need parent loans

Non-need work

Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Scholarships/grants from external sources: Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Work study and employment: Federal and state work study aid, and any employment packaged by your