

# Faculty Alliance Constitution

*Amendments approved by President Gamble September 5, 2014*

*Proposed amendments Fall 2016*

## **Article 1. Intent**

It is the intent of the University of Alaska Board of Regents: 1) that the faculty shall share in the governance of the university, 2) that shared governance is an integral part of the business of the university, and 3) that participators in shared governance are empowered by the UA Board of Regents to carry out their governance responsibilities to the best of their abilities without

### 3. Communication

To serve as an instrument by which information which is of interest and concern to the university system faculty may be freely collected, disseminated, coordinated, and discussed.

#### C. Responsibilities

The Alliance recognizes the faculty of the individual ~~academic major administrative units~~ universities as having the primary responsibility and authority for recommending the establishment of degree requirements; implementing the degree requirements; establishing the curriculum, the subject matter and methods for instruction; determining when established degree requirements are met;

The term of service shall be three years: year one as incoming president of a faculty senate, year two as president of a faculty senate, and year three as past president of a faculty senate.

#### **D. Recall of Members**

Any member may be recalled by the faculty senate by which the member was chosen. The method of recall shall be determined by the local faculty senate. That faculty senate shall select a replacement to complete the term of office.

#### **E. Officers**

Alliance officers include the chair and the next chair in rotation.

##### **1. Chair Rotations**

The chair shall rotate among the Faculty Senate past-presidents from each university: UAA, UAF and UASO ~~nd UA~~each

The Alliance shall have monthly meetings during the academic year. At least once per



# Faculty Alliance Bylaws

*Amendments passed May 16, 2014*

## **Section 1. Membership (Constitution Article 4.)**

### **A. Voting Membership**

The voting membership shall consist of members of the Faculty Alliance.

### **B. Corresponding with the Alliance**

Incoming correspondence to the Alliance shall be addressed and sent to the Alliance chair with a copy to the system governance executive officer. All outgoing Alliance correspondence shall be sent with the approval of the Alliance chair.

### **C. Task Forces**

#### **3. Membership**

The UAA and

The Alliance chair shall prepare the public meeting notice in conjunction with the system governance executive officer.

Public meeting notices for regular meetings shall be distributed to the university community and posted on the Alliance web site at least ten days prior to the meeting. Notice shall be distributed and posted at least 24 hours in advance for special meetings.

## **B. Deadline for Submitting Agenda Items**

Deadlines for receiving agenda items shall be set by the Alliance spokesperson no later than ten days prior to regular Alliance meetings and these deadlines shall be distributed by the system governance executive officer to administration, the UA Board of Regents and the university community.

## **C. Agendas**

The agendas of each regular meeting shall include a standing agenda item for interaction with the ~~Systemwide-Statewide~~ Academic Council.

The agendas of each regular meeting or special Alliance meeting shall be distributed to the Alliance membership by the system governance executive officer at least five working days prior to the meeting. The executive officer shall submit a written explanation for any exception.

The Alliance chair shall prepare the agenda in conjunction with the system governance executive officer, and approve the final agenda before distribution.

## **D. Meeting Records**

The Alliance and its committees and task forces shall record meetings and create written minutes, except for those times when the Alliance meets in executive session.

Audio/visual records of the meeting shall be preserved for at least one year and shall be available to the public upon request. The minutes of all meetings shall include all actions taken by the Alliance, shall be prepared and distributed no later than seven days after the meeting, and shall be made available to Alliance members and the public.

Hard copies of Alliance agendas and minutes shall be kept in the System Governance Office for ten years with electronic files available thereafter.

## **E. Open meetings**

All Alliance meetings are open to all members of the university and the general public; however, only Alliance members may participate in the meeting unless the rules for participation in a meeting are suspended by a two-thirds vote of the members present.

## **F. Ex**

regulations to be held confidential. The portions of a meeting spent in



Amendments shall be by a simple majority of the membership, and at least one member from each university must be in agreement.

**K. Submission to the UA President**

Within ten days after the meeting at which amendments were approved by the alliance, the System Governance executive officer shall forward them to the UA President with a request for response within 30 days.