

**Agenda: CAC meeting 25 Jan 2012 , 2-3 pm Kayak**  
**1-800-893-8850 Participants' PIN: 1109306 Convener/Chair's PIN (Rainer): 1109371**

**A. OLD Business**

1. Is this an ok day/time?? If not....suggestions?
2. Recent GERK issues and such —comments by Dave
3. 'stacked' courses -- comments by Tony?

**B. NEW Business**

**1. Proposed motion #1**

**Change this:**

One academic credit hour of non-laboratory instruction at UAF will consist of a minimum of 800 minutes of instruction" (FS meeting #3, March 25, 1988). It is understood that an average student will be expected to spend 1600 minutes of study and preparation outside of class in order to meet the learning objectives for the unit of credit in lecture.

The number of minutes required for one credit of laboratory (1600 or 2400) depends on the amount of instruction given during the lab. For typical science and engineering labs where students work with teaching assistant guidance performing preset exercises, 2400 minutes (3 hours/week/credit for a 14 week semester) is used. For labs in which a faculty member interacts with students and provides feedback throughout the laboratory period (clinical labs, art studio, automotive technical labs) 1600 minutes (2 hours/week/credit for a 14 week semester) is used. A course submission with a lab component should include a justification for the number of minutes of lab per credit employed."

"One academic credit hour of non-laboratory instruction at UAF will consist of a minimum of 800 minutes (1 hour/week) of instruction. It is understood that an average student will be expected to spend 1600 minutes (2

number of minutes of lab per credit employed."

"Laboratory classes may require a minimum of 2400 lab minutes/credit (3 hours/week/credit), or they may require a minimum of 1600 lab minutes (2 hours/week/credit) AND 800 minutes (1 hour/week) of study and/or preparation outside of class. A course submission with a lab component should include a justification (in terms of required student work minutes outside of laboratory) if the laboratory does not require at least 2400 lab minutes per credit."

Justification: brings UAF policies in line with BOR

**R10.04.090. Evaluation of Student Performance and Course Level Definitions.**

**F. Course Numbering system**

**One credit hour represents three hours of student work**  
**three class-hours of laboratory**

**2. Proposed motion #2 (SEE NEXT TWO PAGES)**

**The UAF Faculty Senate moves to amend the Evaluation of Educational Effectiveness policy as indicated below:**

**CAPS**  
**[[ ]]**

**BIANNUALLY [[ ]]**

**AND THE ACCREDITATION AND  
ASSESSMENT ASSISTANT IN THE PROVOST'S OFFICE BY THE END OF 9-MONTH  
FACULTY CONTRACTS IN MAY [[ ]]**